



South East Area Transit
Board of Trustees
Regular Meeting Minutes
October 11, 2023

I. Call to order

Mr. Ufholz called to order the regular meeting of the South East Area Transit Board of Trustees at 12:03 pm on October 11, 2023 at 205 N. Fifth Street, Zanesville, OH.

II. Roll call

Ms. Gill conducted a roll call. The following persons were present: Ron Gombeda, Rob Guentter, Rocky Hill, Doug Hobson, Michael Norman, Ellen Rucker, Jody Spencer, James Spraggins, and Kurt Ufholz. Keely Wardon was absent. Staff present: Howard Stewart, Andrea Dupler, and Dianne Gill.

III. Public Comments/Official Communication

A guest addressed the board regarding concerns in Guernsey County.

We have received approval from ODOT to extend the pilot program in GC for another 6 months. There is a public meeting regarding the extension that is scheduled to take place at the Crossroads Library in Guernsey County on the 18th of October.

IV. Approval of Consent Agenda

A motion was made to approve the Consent Agenda by Mr. Guentter, with a second by Mr. Gombeda. No discussion was held.

Vote: (Verbal) In Favor – Unanimous at 12:30 pm.



V. Transit Director Report

- We have four LTVs in manufacturing and expect to receive them within six weeks.
- The Health Department is currently in the process of writing a grant for acquiring a new mobile unit. They have reached out to us to inquire if we have sufficient storage space available at our Fairbanks location to store the unit. They are also exploring potential storage options that can be placed on the lot at Fairbanks.
- We will be in Noble County providing transportation to the Wall of Healing.
- A copy of the Manage Risk Policy had been provided in the past from the Ohio Transit Risk Pool. We are meeting the criteria needed to remain a part of this pool.
- The remainder of the Transit Director Report is included in the board packet with no further questions or discussions.

VI. Operations Report

- A survey of Guernsey County passengers was done. We had 224 different passengers that we reached out to and 124 responses.
 - 63% of passengers are ambulatory. 10.92% of passengers use a mobility device such as walkers, wheelchairs, or scooters.
 - Age range – 3% from 18-24 years of age, 7% from 25-34 years of age, 16% from 35-44 years of age, and approximately 70% for 45 years of age and above.
 - 61% of passengers said they had either a mental or physical disability. The comments predominantly specified issues with breathing or walking long distances and multiple mental health concerns.
 - 65% of passengers said they received benefits from JFS and/or Medicaid. 52% received benefits from SSI, and 4% received benefits from the VA.

- 36% of passengers reported utilizing our Fixed Route services.
- 90% of passengers reported they preferred the Demand Response service. 93% of passengers who had been Fixed Route passengers preferred Demand Response service.

VII. Maintenance Report

The Maintenance Report has been included in the packet.

VIII. Financial Report

- The Finance Committee reviewed the August income statement and balance sheet and there were no questions or concerns.
- The current net position is 3.8.

IX. Executive Session

An Executive Session was called to discuss legal matters at 12:48 pm.

Roll Call for session:

Ms. Gill conducted Roll Call. The following persons were present. Mr. Gombeda, Mr. Guentter, Mr. Hill, Mr. Hobson, Mr. Norman, Ms. Rucker, Ms. Spencer, Mr. Spraggins, and Mr. Ufholz.

The regular meeting was called back in session at 1:29 pm.

X. New Business

Resolution 2023-15: Approve the revised Seat Passenger Code of Conduct and Prohibited Activities.

A discussion was held, and examples were given about situations regarding prohibited behavior and items on our vehicles. This revision will add this policy to SEAT's Passenger Code of Conduct.

A motion was made by Mr. Spraggins to approve Resolution 2023-15 as presented, with a second by Mr. Hill.

Vote: (Verbal) In Favor – Unanimous at 1:40 pm

Acknowledgement was requested from the SEAT board that they will trust MOM's decision moving forward.

A motion was made by Mr. Hill and seconded by Mr. Gombeda to support the decisions of the MOM's board moving forward. Mr. Guentter and Mr. Ufholz abstained from voting.

Vote: (Verbal) In Favor – Unanimous at 1:48

A discussion was held regarding the public coming to SEAT Board Meetings. It was decided that the time limit that is in the policy needs to be enforced in the future.

Adjournment

Mr. Ufholz adjourned the meeting at 1:49 pm with a motion to do so from Mr. Hill and a second from Mr. Spraggins.

Board President



Board Secretary/Treasurer



Witness


